Honors Academy of Literature
Board of Directors Meeting Agenda
Thursday, March 19, 2026 @ 1pm
School Library, 195 N. Arlington Ave., Reno, NV 89501

Pursuant to NRS 241.020 § 6.02 (1) Items may be taken out of the order listed on the agenda;
(2) Agenda items may be combined for consideration; and (3) Items may be delayed or removed at any time.

1. Call to order and roll call

Ex-Officio Member Andi Morency
Ex-Officio Member Lily Igmen

Board Members Present In Person

Yolanda Robles-Wick (Yo-Yo)

Board Members Present Virtually & Guests

Katherine Dirk
Marena Kelley
Terri Strickland
Sierra Novello

Board Members Not Present

Roger Helwig
John Arrascada
Becky Dorangricchia
Teacher Representative- Julie Harpole
Bret Giusti

Ex-Officio Member Andi Morency called the meeting to order at 1:04pm

2. Public Comment and Discussion (Information Only)
No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to three minutes per person

YNo Public Comment

3. Discussion and possible approval of the November 20, 2025 meeting minutes *(For Possible Action)*
Motion: Board Member YoYo Robles Wicks motioned to approve that the board approve the minutes of the November 20, 2025 Board of Directors meeting as presented. Board Member, Katherine Dirk seconded the motion.
Discussion: None
Vote: Motion Carries

4. FY27 School Calendar Approval (*For Possible Action*)
Motion: Board Member Marlena Kelley motioned to approve for the board tp approve the FY27 school calendar as presented. Board Member Sierra Novello seconded the motion.
Disucussion: Supplemental documents were shared by Ex-Officio Member Dr. Andi Morency. Ex-Officio Member Andi Morency mentioned that the documents were shared ahead of meeting and that there was nothing major changing. Ex-Officio Member Andi Morency noted that the contingency days are built into the calendar and are similar to last school years proposed calendar. Ex-Officio Member Andi Morency went over the minimum minutes break down requirements for each band and are all met and exceed in some of the grade bands. Board Member, Marlena Kelley asked if staff was consulted in the making of the calendar. Ex-Officio Member Andi Morency answered that she did speak to staff members about the different options. The first option was to have the first day of school be before teacher week and then the remainder of the week would be professional development for teachers. The concerns and challenge that arose from that

conversation was staff having enough time prepare and the first day don't count in IC until present and 1 day attendance with 4 days of PD may prove to be challenging to have a big enough incentive to have scholars come for one day. Second option was taking away fall break, teachers brought up concerns about own plans and the same would probably be true with families. The last option was getting creative with contingency days and still meeting instructional minutes. What is important is that the instructional meetings are being meet. This is the most logical schedule with PDs and instruction time. No further questions were asked.
Vote: Motion Carries

5. Lease Extension *(For Possible Action)*
Motion: Board Member Marlena Kelley motioned for the board approve the lease extension for the school facility under the terms presented and authorize the board chair to execute the agreement." Board Member Katherine Dirk seconded the motion.
Discussion: Ex-Officio Member, Andi Morency stated that the lease ends this physical year and the board needs to consider an option for a 5-year extension. The consideration if for another extension for another 5 years. The lease currently stands with the rent being CPI driven (side note: church has been great to work with) and the school expects it to continue to work and collaborate with the church and it would be in good interest to continue lease. Board Member Yo-yo Robles-Wicks asked if any other options or building /option were considered that could still offer the needs of the school without renewing this lease. Ex-Officio Member Andi Morency stated that the church has worked to keep the rent fairly consistent with the CPI. The school does do a scan every 3 years. Currently, the school is about $3 less a square foot. Therefore, the school did not look into other options, however, if the board deems it necessary, the school will. Board Member Sierra Novello made the following comment: If we consider moving the lease, the overhead cost and all that heavy lift of operations such as materials, equipment, would be a big task, is that correct? Ex-Officio Member Andi Morency answered, yes, that is correct. She went on to further explain that about 6 years ago around the 18/19 school year. The school collaborated with a development company called Redhook and they looked into purchasing High Dessert Montessori. That would have been a 7 million dollor cost of renovations not including the loan. It would have constituted an increase of enrollment to 450 to make that possible. Increasing the school population to 450 would be out of line with the mission of the school and it would not work with our school model. That is why we went back to the lease and were able to negotiate a short-term lease and then moved to the 5-year lease. Board Member Sierra asked if the school would have an option for another 5-year lease or if the school will need to do a deep dive? Ex-Officio Member Andi Morency stated that is something that should be taken into consideration within this lease negotiations. With the certificate of occupancy always being for a school, this is something that I will bring up with Roger and it will be him executing the lease. Board Member Yo-Yo Robles Wicks asked that since the building in a historical landmark if we know about anything in the lease that would prohibit any transformation outside of the building, for example a school sign, would anything like that be included in the contract? Ex-Officio Member Andi Morency stated that each thing would have to be brought up to the historical board body. For example, when the church redid the facade on the side of the building, they went through that process to get it approved. The school has not had to meet with them and would only have to if there would be a request to change the facade of the building. No further discussion.
Vote: Motion Carries

6. FY26 Q2 Financial Report *(*Information Only
Ex-Officio Member Andi Morency discussed the revenue, expenses from Q1 and Q2 and the timing of them as the revenue from some took in Q1 and the expense was in Q2 to explain the surpluses and deficits. Overall assets increased, the liabilities non-current consistent. Overall, in a net position that feels comfortable and are tracking to be cash flow positive. There is going to be an insurance change that will take into effect in Q3 with the addition of PERS increase that will pose for Q3 to be in the negative due to those increase previously noted. The school is looking into areas to combat some of that cost in addition to the enrollment variance (dip in enrollment over the school year) for many reasons. If anyone on the board wants specific information, contact Ex-Officio Member Andi Morency directly. No questions were asked.

7. FY27 Tentative Budget Approval (For Information Only)
Ex-Officio Member Andi Morency discussed the general flow of how the budget works. The school would normally be asking for an approval on the tentative budget at this time, a final in June and a revised one when the school year beings and we have actual numbers from auditor to true up the audit from the last physical year. We have learned that the tentative budget doesn't require actional board approval. With multiple templates versions being sent the school will work on them and not seek approval until we have a final budget. I wanted to make sure that you were all aware and that we are meeting all fiduciary requirements as we work through the changing template.

8. Fiscal Performance Framework Review (Information Only)

Ex-Officio Member Andi Morency discussed the following: Shared preliminary reports, this if the cash flow, debt lease, total margin and the changes based on the information provided by Hardy.

9. Reports and Updates: (Information Only)
    - Administrator Update – Andi Morency
      Ex-Officio Andi Morency spoke about the finish to the open enrollment period and lottery was conducted. Max cap number have been enrollment to that 240 knowing that some things may change over the summer. Staff stay relatively consistent. Move to have 4 primary classes and we will offer 3 classes for K-2 to ensure enrollment sustains to maintain competitive measures. Board Member Sierra sought confirmation on staff member. Ex-Officio Member, Andi Morency- confirmed that would be Ms. Trish. SXSW EDU conference was attended and highlights teacher retention, mental health, and keep teachers in the field was top of mind there. Math instruction emergence of Algebra 1 for all students as a part of 8th grade curriculum and opportunities it does for higher math instruction high school. We are going to explore for this to occur next year, algebra 1 is presented for some now and not all. We are going to look at what we may need to shift and change and if it is reasonable and developmentally appropriate. I wanted to be intentional to make sure if this is going to fit with what we do or not. Previous statistics were that 65% jobs kids will have won't exist now and that has now jumped to 99% of kids jobs we won't know. Another topic relates to math instruction and the question of does one still teach computation with calculators being easily accessible. Ther was talk to change this for student to be taught to evaluate if the solution is reasonable. A focus on the reasonable of an answer and estimation and less time on computation. Increase the target to be more about strategies to estimate and tools to compute. This is becoming concrete in research. The school will have PD on April 6th and we will go over new body of standards for critical thinking to be incorporated into core content standards that hits reasonability, flexibility in thinking, and mapped them over other content areas. Testing time is approaching and all testing will continue to be small group. The state is doing another blueprint format again about 22 questions instead of the 45 previous less time testing and less samples in getting those measurements. Need to share that Ms. Kellie and school separated ways and she is no longer a parr of the school. Currently in the library is an asset assessment inventory by parent Kari Buccuambuso. The teachers had the opportunity to check books out last week and they were all checked back in this week. We will have modified library such once we are back from spring break. No answers for what library will be or who will be in that role for next school. We are reflecting on library needs and then will put in place what comes out of those discussions. Board Member Marena Kelley asked if the school will be hiring. Ex-Officio Member Andi Morency said yes and an uncertainty of that would be a certified or non position as that will be dependent on the budget and the board will have an answer by the time we submit budget in. Other staff positions opening? Staff staying the same other than Ms. Trish moving to a consultant role. Sped Teacher, SpEd Aide, General Ed teacher position (none open at this time and may consider all options). And Substitutes will be posted as well. Board Member Yo-Yo- Robles Wicks asked about the shift in primary classroom will that take away from multi-grade classroom or will they be individual classes? Ex-Officio Member, Andi Morency answers, great question, I don't know. We will need to see how the fall students fall out to see if it makes it more sense to do each band or combo. Board Member Yo-Yo Robles Wicks then asked if the school looking at foreign language teacher and if that is something that the school would you be open too? Ex-Officio Member Andi Morency answered that we would have to lose a specials classes to accommodate that form payroll standpoint and would love to have program and as things sit, the school would need to lose a special in order to cover that. Julie Harpole- doing showcases. Teachers are busy getting ready into testing seasons, field trips before (not so many field trips in may due to lessons learned last year).
    - Teacher Representative Update –
    - Champions Report – Yolanda Robles-Wicks- PTO board meeting is tonight at 6pm. Looking for prospects with board positions as this would be her last year as president. Therefore they are looking for that / those positions to be filled and others. Majority are reaching term limits based on our bylaws. Working on Gala, flyers went out, and it will be at reno rodeo fairgrounds. I will share that the change in location was due to the need of being more attainable price point for families. Price point, with this being more affordable pricing we are hoping more scholars will be able to be there and celebrate. We decided scholars up to 8th will be at the kid price to help them attend the celebration.
      Getting ready for all appreciation days for all groupings (teacher/staff, admin) start after spring break. It should be fun for teachers, staff, and the school. Looking for volunteers and support to help it.

10. Public Comment and Discussion (Information Only)

None

16. Adjournment. The next Board of Directors meeting is scheduled for **3:00pm on Monday, May 28, 2025**

Motion to adjourn at 1:51. Board Member Marena Kelley motion to adjourn at 1:51`pm Board Member YoYo Robles-Wicks 2nd motion.

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

Meeting Site

Honors Academy of Literature: School Office
195 Arlington Ave., Reno, NV

Nevada Department of Education
700 E. Fifth St., Carson City, NV

Washoe County Downtown Library
301 S. Center St., Reno, NV 89501

Washoe County South Valleys Library
15650 Wedge Parkway, Reno, NV

If you need physical assistance getting to the meeting, accommodations at the meeting, or meeting support materials please contact Andi Morency at 775-737-4084, 195 N. Arlington Ave., Reno, NV 89501