Honors Academy of Literature
Board of Directors Meeting Agenda
Monday, November 20, 2025 @ 3:30pm
School Library, 195 N. Arlington Ave., Reno, NV 89501

Pursuant to NRS 241.020 § 6.02 (1) Items may be taken out of the order listed on the agenda; (2) Agenda items may be combined for consideration; and (3) Items may be delayed or removed at any time.

1. Call to order and roll call.

Board Members Present In-Person
Andi Morency
YoYo Robles-Wicks

Board Members Present Virtually and Guests
Marena Kelley
Brett Guisti
Terri Strickland
Katherine Dirk
Roger Helwig
Becky Dorangricchia

Board Members Not Present
John Arrascada
Julie Harpole
Sierra Novello

Liliana Igmen (Ex-Officio Member)

Ex-Officio Member Andi Morency called the meeting to order at 3:33pm

2. Public Comment and Discussion. (Information Only)
No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to three minutes per person.
No Public Comment

3. Discussion and possible approval of the October 16, 2025, meeting minutes (For Possible Action)
Motion: Board Member Becky Dorangricchia motioned to approve the minutes from 10/16/25 as presented. Board Member YoYo Robles-Wicks seconded the motion.
Discussion: None
Vote: Motion Carries

4. FY25 Financial Audit Acceptance *(For Possible Action)*
Motion: Board Member YoYo Robles Wicks motioned to approve the FY25 Financial Audit Acceptance as presented. Board Member Katherine Dirk seconded the motion.
Discussion: Ex-Officio Member Andi Morency discussed that this was an independent audit with the same company we had used prior. The audit came back clean with no concerns or findings. She was also sharing the report for members to view. Board Member Roger Helwig confirmed that the report came back as a clean audit with no recommendations nor findings that required changes. He also stated that this means that the school has good statements and that the processes and procedures in place are working.
Vote: Motion Carries

5. FY26 Q1 Financial Report (Information Only)
Ex-Officio Member Andi Morency discussed Q1 financial report revisions. Expenses, Surplus, Assets, liabilities. Discussed Gastby/PERS, account balances, and explained those impacts with regards to the liability. No questions.

6. FY26 Amended Budget *(For Possible Action)*
Motion: Board Member Becky Dorangricchia motioned to approve the FY26 Amended Budget as presented. Board Member Marena Kelley seconded the motion.
Discussion: Ex-Officio Member Andi Morency discussed AB398 how the funding works, who is eligible, and how the money is guaranteed this year and a reduced amount next year due to the way the funding works. She also mentioned that amount of work this took with the accountant to work on this new budget form (which will be changing) was 58 hours. This is a big burden on small schools.
Vote: Motion Carries

7. McKinney Vento Revised Policy Manuals *(For Possible Action)*
Motion: Board Member YoYo Robles Wicks motioned to approve the McKinney Vento & Foster Care New Policy Manuals as presented. Board Member Katherin Dirk seconded the motion.
Discussion: Guest Lily (Ex-Officio Member) discussed the changes and additions to the new template. No questions

Vote: Motion Carries

8. Foster Care Revised Policy Manuals (*For Possible Action*)
   Motion: Board Member YoYo Robles Wicks motioned to approve the McKinney Vento & Foster Care New Policy Manuals as presented. Board Member Katherin Dirk seconded the motion.
   Discussion: Guest Lily (Ex-Officio Member) discussed the changes and additions to the new template. No questions
   Vote: Motion Carries

9. Organizational Performance Framework (Information Only)
   Ex-Officio Member Andi Morency discussed how to understand the categories in the report. There were two instances that were not meeting the requirements and we were approaching. The first one has now been corrected, we have updated governing bylaws, terms, and the governing board. Operations discusses EpiCenter. This program tracks what we submit on time with regards to state reports. If we submit something ahead of time and they send it back for corrections, that counts against us as past due. We have brought this up and there is no way to not be dinged.

10. PEAA Audit Preliminary Report Review (Information Only)
    Ex-Officio Member Andi Morency discussed the verification process as well as the findings.
    It shows that one class was not coded correctly with regards to having the appropriate first day code. We are working to figure out why it showed up one-way live versus printed with Infinite Campus. Once we get an answer from IC, we will reach back out to get that corrected. Secondly, our office registrar coded two withdraws inaccurately. She thought that all SPCSA charter schools were in-district transfers. That was incorrect. No questions

11. EL Policy Manual (*For Possible Action)*
    Board Member Marena Kelley motioned to approve the EL Policy Manual as presented. Board Member Terri Strickland seconded the motion.
    Discussion: Ex-Officio Member Andi Morency discussed the new template and format for the EL Policy. Discussed EL staff lead that worked on it. Meets requirements.
    Vote: Motion Carries

12. Reports and Updates: (Information Only)
    Administrator Update-Andi Morency discussed the budget form changes and the impact on small schools, budget, and work overall. The budget will most likely change again next year. NRS 387 fiscal report accounts for the amount of general education funds that are used to support special education costs. Work is being done to accurately record this information for possibly local funding to support with those costs themselves. Discussed about upcoming field trips.
    Teacher Representative Update-Julie Harpole
    Champions Report-Yolanda Robles-Wicks discussed the financial update, no fuse fundraiser update and interest from families. Events coming up: Holiday Market, Silent Auction will be online, and Angel Tree. The PTO was able to find support with the vending machine. They were able to provide thanksgiving meals for families within the school who had a need. In collaboration with Reno Toy Run the school has a bin for toys to be dropped off. Reno Toy run is uncertain as to how much they will be able to donate and support the school this year.

13. Public Comment and Discussion. (Information Only)
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14. Adjournment. The next Board of Directors meeting is scheduled for **3:30pm on Thursday, March 12, 2026**
    Motion to adjourn at: 4:09

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

Meeting Site

Honors Academy of Literature: School Office
195 Arlington Ave., Reno, NV

Nevada Department of Education
700 E. Fifth St., Carson City, NV

Washoe County Downtown Library
301 S. Center St., Reno, NV 89501

Washoe County South Valleys Library
15650 Wedge Parkway, Reno, NV

If you need physical assistance getting to the meeting, accommodations at the meeting, or meeting support materials please contact Andi Morency at 775-737-4084, 195 N. Arlington Ave., Reno, NV 89501