



**Honors Academy of Literature  
Board of Directors Meeting Agenda  
Tuesday, August 17, 2020 @ 6pm  
School Library, 195 N. Arlington Ave., Reno, NV 89501**

Pursuant to NRS 241.020 § 6.02 (1) Items may be taken out of the order listed on the agenda;  
(2) Agenda items may be combined for consideration; and (3) Items may be delayed or removed at any time.

1. Call to order and roll call.  
*Estimated Time: 2 min*  
*6:05 pm*  
**Tierney Cahill- President**  
**Terri S- Parent Rep**  
**Mark M- Board Member**  
**Julie H- Teacher Rep**  
**Andi M- Admin**  
**Kari B- Champs President**
2. Public Comment and Discussion. (Information Only)  
No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited three minutes per person.  
*Estimated Time: 5 min.*
3. Discussion and possible approval of the July 22, 2020 meeting minutes (For Possible Action)  
*Estimated Time: 2 min.*  
*Motion: MM Motion to approve*  
*2<sup>nd</sup>: TS*  
*Discussion: None*
4. FY20 Q4 Financial Report (Information Only)  
*Estimated Time: 10 min*
5. Review of Board Policy and Procedures (Information Only)  
*Estimated Time: 10 min*
6. New Staff Introduction (Information Only)  
*Estimated Time: 10 min*
7. Contract Approval- Andi Morency (For Possible Action)  
*Estimated Time: 10 min*  
*Motion: MM Motion to approve as presented*  
*2<sup>nd</sup>: KB*  
*Discussion: No changes from last year. Dates updated and additional addition 10 days leave for COVID related absences.*  
**APPROVED**
8. Name Bank Account Signers (For Possible Action)  
*Estimated Time: 10 min*  
*Motion: MM Motion to approve adding Roger Helwig- Treasurer as signer on the Heritage Bank Accounts*  
*2<sup>nd</sup>: KB*  
*Discussion : Matt still listed as signer on the account, suggest updating to president or treasurer*  
**APPROVED**
9. Emergency Agenda Item Vote- In Person Learning Plan Appeal (For Possible Action)  
*Estimated Time: 10 min*  
*Motion: Motion to accept emergency item to the agenda*  
*2<sup>nd</sup>: KB*  
*Discussion : none*  
**APPROVED**
10. In Person Learning Plan Appeal (For Possible Action)  
*Estimated Time: 10 min*  
*Motion: Motion to adopt the plan with Director Feiden's recommendations*  
*2<sup>nd</sup>: TS*

**Discussion:** Presented Plan- see power point. Seeking appeal for SPCSA In Person Learning Plan guidance to allow for a modified plan to determine in person learning caps. Plan has been presented to SPCSA Director Feiden, she provided feedback and changes made. The only remaining item to be decided is if we will monitor WCSD schools in 5 or 3 zip codes.

**APPROVED**

11. Reports and Updates. **(Information Only)**

- Administrator Update – Andi Morency  
Teacher week is happening this week. Refer to power point for all protective measures that have been taken in preparation for teachers and scholars return. Welcome back gifts for the teachers and staff shirts delivered today.
- Teacher Representative Update– Julie Harpole  
Excited to be back in the building and together
- Champions Report – Kari Bucambuso  
Champions \$22k in bank, uniform sale going on now, working on Amazon smile account, getting regular donations from Smiths and working to add Save Smart, doing chocolate sales instead of cookie dough in September.

12. Public Comment and Discussion. **(Information Only)**

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**Estimated Time:** 5 min.

13. Adjournment. The next Board of Directors meeting is scheduled for **6:00pm on Monday, November 9, 2020**

**Motion:** MM Motion to adjourn at 6:51 pm

**2<sup>nd</sup>:** TS

**Discussion:** none

**APPROVED**

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

Meeting Site  
Honors Academy of Literature: School Office  
195 Arlington Ave., Reno, NV

Nevada Department of Education  
700 E. Fifth St., Carson City, NV

Washoe County Downtown Library  
301 S. Center St., Reno, NV 89501

Washoe County South Valleys Library  
15650 Wedge Parkway, Reno, NV

If you need physical assistance getting to the meeting, accommodations at the meeting, or meeting support materials please contact Andi Morency at 775-737-4084, 195 N. Arlington Ave., Reno, NV 89501