



**Honors Academy of Literature
Board of Directors Meeting Agenda
Monday, August 12th, 2019 at 6:00 p.m.
School Library, 195 N. Arlington Ave., Reno, NV 89501**

Pursuant to NRS 241.020 § 6.02 (1) Items may be taken out of the order listed on the agenda;
(2) Agenda items may be combined for consideration; and (3) Items may be delayed or removed at any time.

1. Call to order and roll call.
Estimated Time: 2 min
6:09pm
Tierney Cahill- by phone
Scott Burnett
Teri Strickland
Julie Harpole
Brandon Wimbley-guest
Hillair Chism- guest
2. Public Comment and Discussion. **(Information Only)**
No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited three minutes per person.
Estimated Time: 5 min.
None
3. Discussion and possible approval of the May 20th, 2019 meeting minutes **(For Possible Action)**
Estimated Time: 2 min.
Motion: SB
2nd: TS
Discussion: none
Approve
4. Crisis Policy Manual adoption for 2019-2020 **(For Possible Action)**
Estimated Time: 10 min
Appointment of Crisis Management Committee- suggested appointment: Dr. Andi, Mr. Tom, and Mr. Brandon (Teacher Leader)
Motion: TC
2nd: TS
Discussion: none
Approved
5. FY19 Q4 Financial Report **(Information Only)**
Estimated Time: 10 min
Behind on entering all revenue and expenditures to close out FY19. No report available at this time. We will send the report out to board members as soon as it is ready
6. Preliminary Star Rating **(Information Only)**
Estimated Time: 10 min
Anticipated drop in star rating for elementary from 5 star to 4 star. Drop in rating attributed to drop in pooled proficiency. Lower than expected science scores and one math class which impacted the overall pooled average by 3 points. Middle school anticipated rating of 5 star pooled proficiency increase by 2 points. Also lower than expected science scores. We will be looking at strands and alignment to Foss curriculum that was new for 2018-2019.
7. Review of Board Policy and Procedures **(Information Only)**
Estimated Time: 10 min
Unable to get legal counsel to come and present
Motion: SB to table item #7
2nd: TS
Discussion: none
Approved
8. OCR Complaint **(Information Only)**
Estimated Time: 10 min
OCR complaint received over the summer related to a former scholar on the basis of FAPE (free and appropriate education) because of removal from class due to behavior and seclusion. Provided contact logs and documentation of behavior and removal to OCR. We were

eligible for voluntary resolution, legal counsel advised us to take this option rather than going through a full investigation. In the voluntary resolution we agree to review policies and procedures and identify possible revisions to more clearly define process and documentation, apologize to the family in writing for any possible violation of FAPE, and provide training to staff on seclusion and restraint.

9. New Staff Introduction (**Information Only**)

Estimated Time: 10 min

New staff for the 2019-2020 academic year- Ms. Lisa (primary flex), Ms. Jen (level 3), Ms. Nikki (level 4), Ms. Holly (elementary flex), Mr. Brandon (level 6), Ms. Lily (SRC and SpEd Coordinator)

10. Reports and Updates. (**Information Only**)

- Administrator Update – Andi Morency
- Teacher Representative Update– Julie Harpole
- Champions Report –

Estimated Time: 20 min

11. Board Comment and Requests for Agenda Items (**Information Only**)

Estimated Time: 5 min.

12. Public Comment and Discussion. (**Information Only**) See details related to public comment in item No. 2 (above).

Estimated Time: 5 min.

None

13. Adjournment. The next Board of Directors meeting is scheduled for **6:00pm on Monday, November 4, 2019.**

Motion: SB to adjourn

²_{nd}: TS

Discussion: none

Approved 6:40 pm

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

Meeting Site

Honors Academy of Literature: School Office
195 Arlington Ave., Reno, NV

Nevada Department of Education
700 E. Fifth St., Carson City, NV

Washoe County Downtown Library
301 S. Center St., Reno, NV 89501

Washoe County South Valleys Library
15650 Wedge Parkway, Reno, NV

If you need physical assistance getting to the meeting, accommodations at the meeting, or meeting support materials please contact Andi Morency at 775-737-4084, 195 N. Arlington Ave., Reno, NV 89501