



**Honors Academy of Literature  
Board of Directors Meeting Agenda  
Monday, February 5th, 2018 at 6:00 p.m.  
School Library, 195 N. Arlington Ave., Reno, NV 89501**

Pursuant to NRS 241.020 § 6.02 (1) Items may be taken out of the order listed on the agenda;  
(2) Agenda items may be combined for consideration; and (3) Items may be delayed or removed at any time.

1. Call to order and roll call. Meeting called to order at 6:00m  
*Estimated Time: 2 min*  
**TC- President**  
**JH- Teacher Rep**  
**MM- Member**  
**DS- Public**  
**RH- Treasure**  
**AM- Executive Director**  
**CS- CSMC Rep**  
**JD- Parent Rep**
2. Public Comment and Discussion. **(Information Only)**  
No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited three minutes per person.  
*Estimated Time: 5 min.*  
none
3. Discussion and possible approval of the December 18, 2017 meeting minutes **(For Possible Action)**  
*Estimated Time: 2 min.*  
Motion: JD- approve  
2<sup>nd</sup>: JD  
Discussion: None  
Call for vote: Approved
4. Church/School Lease Renewal **(For Possible Action)**  
AM: Current proposed lease lists a 15% increase. Spoke with the rep and he can lower to \$1.05 sqft. This may be an option, especially if we are able to get more square footage for possible enrollment. Meeting happening with realtor tomorrow to see what other possible options are. Will report back in email to the board after that meeting.  
Motion: MM- table  
2<sup>nd</sup>: JD  
Discussion: We need more information to be able to take action  
Call for vote: Approved
5. School Credit Card for Purchase: designated account signers to be discussed and determined **(For Possible Action)**  
Motion: MM  
2<sup>nd</sup>: JD  
Discussion: TC use a card for purchases, this is a common practice in the district. AM: possible benefit with reward points for staff travel.  
Call for vote: Approved
6. Reports and Updates. **(Information Only)**
  - Administrator Update – Andi Morency
  - Teacher Representative Update– Julie Harpole
  - Parent Representative Update – Josh Dethmers
  - Champions Report – Rosa White- not present, items covered in Admin report*Estimated Time: 20 min*
7. Board Comment and Requests for Agenda Items **(Information Only)**  
*Estimated Time: 5 min.*  
Budget Revision FY18- possible approval  
Tentative Budget FY19- possible approval

Lease- possible approval

8. Public Comment and Discussion. (**Information Only**) See details related to public comment in item No. 2 (above).  
*Estimated Time: 5 min.*  
none
9. Adjournment. The next Board of Directors meeting is scheduled for **6:00pm on Monday, March 5<sup>th</sup>, 2018.**  
Motion: JD  
2<sup>nd</sup>: MM  
Discussion: None  
Call for vote: Approved

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

Meeting Site  
Honors Academy of Literature: School Office  
195 Arlington Ave., Reno, NV

Nevada Department of Education  
700 E. Fifth St., Carson City, NV

Washoe County Downtown Library  
301 S. Center St., Reno, NV 89501

Washoe County South Valleys Library  
15650 Wedge Parkway, Reno, NV

If you need physical assistance getting to the meeting, accommodations at the meeting, or meeting support materials please contact Andi Morency at 775-737-4084, 195 N. Arlington Ave., Reno, NV 89501