



**Honors Academy of Literature
Board of Directors Meeting Agenda
Monday, November 9, 2020 @ 6pm
School Library, 195 N. Arlington Ave., Reno, NV 89501**

Pursuant to NRS 241.020 § 6.02 (1) Items may be taken out of the order listed on the agenda;
(2) Agenda items may be combined for consideration; and (3) Items may be delayed or removed at any time.

1. Call to order and roll call.
Estimated Time: 2 min

6:01 pm

Tierney Cahill- President

Roger Helwig- Treasurer (by phone)

Kari Buccambuso- Champs President

Terri Strickland- Parent Rep

Julie Harpole- Teacher Rep (non-voting)

Andi Morency- Admin (non-voting)

2. Public Comment and Discussion. (Information Only)

No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited three minutes per person.

Estimated Time: 5 min.

3. Discussion and possible approval of the August 17, 2020 meeting minutes (For Possible Action)

Estimated Time: 2 min.

Motion: TC accept

2nd: TS

Discussion: none

Vote: Carries

4. Review of SPCSA site evaluation draft report (Information Only)

Estimated Time: 10 min

5. FY21 Q1 Financial Report (Information Only)

Estimated Time: 10 min

6. FY21 Budget Revision (Information Only)

Estimated Time: 20 mins

Motion: TC Motion to approve

2nd: KB

Discussion: The budget revision here represent a reduction in funding, specifically loss of funding for the reading specialist position previously covered under Read by Grade 3 state funded grant. The short fall in revenue is covered by some reduction in expenses and an increase in DSA for a increase in enrollment. Original budget drafted at 225, proposed revision drafted at 230, and current enrollment is at 234. TC- state agencies have been asked to make budget cute, there hasn't been any discuss that we have been made aware of and this budget is really drafted on strictly DSA, which requires legislative approval to reduce because of hold harmless.

Vote: Carries

7. FY20 Financial Audit Acceptance (For Possible Action)

Estimated Time: 10 min

Motion: TS to approve

2nd: TC

Discussion: Audit conducted by Bernard and Vogler found no major finding or correction. Suggestions included monitoring the budget more closely and trueing up the budget towards the end of the fiscal year. The auditor noted a large variance in the budgeted revenue and expenses that can be attributed to the PPP loan towards the end of the fiscal year.

Vote: Carries

8. Updated Lease Review (For Possible Action)

Estimated Time: 20 min

Motion: TC motion to approve. Motion revised to- approve with the time change from 10:00 am to 9:00 am on pg 2 for recess

2nd: TS, TS revised motion

Discussion: The terms to the lease presented here are very similar to the terms of previous leases we have held with a longer term. The proposed lease for consideration goes from 2020 to 2026 with an optional extension of 4 years, for a total term of 10 years. The base rent

is consistent with the amount agreed upon in the current one-year lease for 2020 with an annual adjustment determined annually based on the CPI (Consumer Price Index). To ask for time for recess to be updated to 9:00 am from 10:00 am

Vote: Carriers

9. Revised In Person Learning Guidance appeal request to SPCSA (For Possible Action)

Estimated Time: 20 min

Motion: TS Motion to approve revised in person learning plan

2nd: TC

Discussion: The proposed revision to the In Person Learning Guidance presented here is to change the tier designation from being based off of Washoe County School District reported cases to measures within our own school. Rebecca Feiden (SPCSA Director) has reviewed the proposed revisions and given preliminary approval pending board approval. Additionally, we seek to allow backpacks at this time. We has not been allowing backpacks to limit the number of items scholars could bring from home, but now that we are into the winter months, scholars need to bring more items such as scarves and jackets and storing them in a backpack would be helpful. We will entertain two motions. One to update the Tiers designation model and one to revise the reopening plan to allow scholars to bring backpacks to school at this time.

Vote: Carriers

Motion: TC Motion to revise reopening plan to allow for backpacks in the building

2nd: KB

Discussion: backpacks will be separated on if on hooks, contained in cubbies, or in lockers. All outdoor items such as jackets, hats, gloves, and lunchboxes will be stored in backpacks.

Vote: Carriers

10. Reports and Updates. (Information Only)

- Administrator Update – Andi Morency
- Teacher Representative Update– Julie Harpole
- Champions Report – Kari Buccambuso

11. Public Comment and Discussion. (Information Only)

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Estimated Time: 5 min.

12. Adjournment. The next Board of Directors meeting is scheduled for **6:00pm on Monday, February 8, 2021**

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

Meeting Site
Honors Academy of Literature: School Office
195 Arlington Ave., Reno, NV

Nevada Department of Education
700 E. Fifth St., Carson City, NV

Washoe County Downtown Library
301 S. Center St., Reno, NV 89501

Washoe County South Valleys Library
15650 Wedge Parkway, Reno, NV

If you need physical assistance getting to the meeting, accommodations at the meeting, or meeting support materials please contact Andi Morency at 775-737-4084, 195 N. Arlington Ave., Reno, NV 89501