



**Honors Academy of Literature
Board of Directors Meeting Agenda
Monday, November 2, 2015 at 6:30p.m.
195 N. Arlington Ave., School Library**

Pursuant to NRS 241.020 § 6.02 (1) Items may be taken out of the order listed on the agenda;
(2) Agenda items may be combined for consideration; and (3) Items may be delayed or removed at any time.

1. Call to order and roll call.
Estimated Time: 2 min
2. Public Comment and Discussion. (Information Only)
No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment may be limited to the extent permitted by law.
Estimated Time: 5 min.
3. Discussion and possible approval of the October 5th, 2015 meeting minutes **(For Possible Action)**
Estimated Time: 2 min.
4. Committee Reports. (Information Only)
 - Administrator Update – Andi Morency / J-Lynn Van Pelt
 - Teacher Representative – Julie Harpole
 - Parent Representative – Kathy Walen
 - Champions – Rosa White
 - Executive & Crisis Management Committees – Matt Smith / Tierney Cahill*Estimated Time: 30 min*
5. Review of personnel file for school administrator J-Lynn Van Pelt **(For Possible Action)**
Estimated Time: 30 min. Pursuant to NRS 241.020, the meeting will be closed to the public for discussion of personnel matters. The meeting will re-open to the public for subsequent agenda items.
6. Discussion and possible approval of revisions to the Crisis Management plan **(For Possible Action)**
Estimated Time: 5 min.
7. Discussion and possible approval of RFP to contract with independent administrator evaluator(s) **(For Possible Action)**
Estimated Time: 10 min.
8. Nomination and election of Board Secretary **(For Possible Action)**
Estimated Time: 10 min.
9. Public Comment and Discussion. (Information Only) See details related to public comment in item No. 2 (above).
Estimated Time: 5 min.
10. Adjournment. The next Board of Directors meeting is scheduled for **6:00pm on Monday, December 1st, 2015**

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

Meeting Site
Honors Academy of Literature: School Office
195 Arlington Ave., Reno, NV

Nevada Department of Education
700 E. Fifth St., Carson City, NV

Washoe County Downtown Library
301 S. Center St., Reno, NV 89501

Washoe County South Valleys Library
15650 Wedge Parkway, Reno, NV

If you need physical assistance getting to the meeting or accommodations at the meeting please contact Andi Morency 775-737-4084