

**Honors Academy of Literature
Board of Directors Meeting Minutes
Monday, June 6th, 2016 at 6:00p.m.
School Library, 195 N. Arlington Ave., Reno, NV 89501**

1. Call to order and roll call. Matt Smith, Craig Kincaid, Rick Perdomo, Mark Midcalf, Kathy Walen, Rosa White, Tierney Cahill, Julie Harpole, Andi Morency, Marilee Kincaid, Bob Rosenfeld- West Ed, Scott Springston. - West Ed, Yvette Beauchamp - Grace. 6:02pm Meeting called to order.
2. Public Comment and Discussion. Banker to come to our August meeting for community development activities suggestions for charter schools.
3. Discussion and possible approval of the May 2nd and May 26th, 2016 meeting minutes. No quorum for May 26th. Craig 1st. Mark 2nd. Unanimous. Minutes approved.
4. Reports and Updates.
 - Matt Smith - Please consider Yvette Beauchamp-Grace for board membership. Brainstorm realtor possibilities for board. 4 for quorum for meetings. 7 seats on board.
 - Administrator Update – Andi Morency. See attached. Hot lunches for next school year.
 - Teacher Representative Update– Julie Harpole. Field trips - Reno Aces on 6/7. Urban Roots field trip. Discovery Museum. Whitney Peak Rock Climbing. 11 5th graders to SNJ for 3 day trip. Sheree took scholar government to UNR to meet with student senate. Week of September 28th - 30th - 3 day SNJ trip. New parent orientation. hatched chick eggs.
 - Parent Representative Update – Kathy Walen. Parent Leadership Committee: Tables to sign up volunteers. SNJ - video for fundraising so that all kids can go next year if they want to.
 - Champions Report – Rosa White. Sponsored teachers to go to International Writing Association dinner awarded Literacy Excellency Award. Swim party in August. Gryphon Gala - about 300 people.
5. Discussion and possible approval of the final 2016-2017 school budget. Craig 1st. Kathy 2nd. Andi discussed. Drafted on 220 students. 224 enrolled. 8 on waiting list. Unanimous. School budget passed.

6. Discussion and possible approval of revisions to the Executive Director / Principal employment contract. Rick 1st. Kathy 2nd. Discussion. Contract brings Andi's duties up to date now for this school year. No changes needed. Unanimous. Revisions approved.
7. Discussion and possible approval of the Title II-A grant application. 1st Tierney. Mark 2nd. Andi discussed. KidScape familiar with school and staff - worked with them this year. Unanimous. Grant application approved for KidScape.
8. Discussion of 2015-2016 end of year spending plan. Information only. Back payments for teachers will be paid this month. 1:1 chrome books 3-8 grades. New surfacing on 1st floor, math curriculum - open source curriculum. Plan to end year with \$50,000 surplus towards savings.
9. WestEd Report on school evaluation and improvement planning. Discussion. Focus for next year - Andi. Cohesive identity of who we are, what it means to be a teacher, student, parent. Systematic improvement to discipline. Staff will work on developing end of this year, beginning of next year. Coaching and on boarding - work with West Ed - teachers give feedback to one another. 3 cycles with West Ed, 3 on our own. Give teachers more consistent feedback loop. Curriculum alignment and documenting processes - on the right track in PLC groups - meetings. Ensure no gaps or repetition in instruction in the K-8 span. Vertical alignment. See attached report
10. Discussion of 2016-2017 Board recruitment and leadership. See #4 above: Matt Smith.
11. Board Comment and Requests for Agenda Items. Elizabeth Moore - Community Development Financial Institution. Information on how her bank could potentially help us in the future. Rosa White: Should she become a voting member as Champs President?
12. Public Comment and Discussion. None
13. Adjournment. Craig 1st. Kathy 2nd. 7:33pm The next Board of Directors meeting is scheduled for **6:00pm on Monday, August 1st, 2016**