

**The Honors Academy of Literature  
Board Meeting Minutes  
Monday, April 4th, 2016 at 6pm  
195 N. Arlington Ave., School Library**

1. Call to order and roll call: Present: Andi Morency, Rick Perdomo, Kathy Walen, Marilee Kincaid, Craig Kincaid, Julie Harpole, Via Google Hangout: Matt Smith. Meeting called to order at 6:02pm.
2. Public Comment and Discussion: none
3. Discussion and possible approval of the February 7th, 2016 meeting minutes: Craig moved. Rick 2nd. No discussion. Approved anonymously.
4. Committee Reports. (Information Only)
  - Administrator Update – Andi Morency. See Andi’s report for details. Testing updates for scholars. Finished easy CBM. New program: Study Club. No more after school clubs. Well attended and received well by parents. Wait lists for most grade levels for next year. Still recruiting for middle school. Current enrollment is 189.
  - Teacher Representative – Julie Harpole. Things going well - positive energy. Field trips coming up and school wide Day at the Aces. Penny Wars by scholar government - money goes towards field day snacks and drinks.
  - Parent Representative – Kathy Walen. Parent Leadership Committee meeting minutes submitted. Parents are happy.
  - Champions – Rosa White not present. Marilee Kincaid: Poker Tournament on April 23rd. Parents with small businesses invited to set up tables at the Tournament. June 9th - Gryphon Gala. Family Night at the Aces - May 14th.
  - Executive & Evaluation Committees – Matt Smith: see items 7 and 8.
5. Discussion and possible approval of the tentative 2016-2017 school budget: Craig. Place holder budget so that the state can do their funding requirements. No concerns regarding the budget. Craig moved. Rick 2nd. Discussion: no major changes - staffing costs remaining similar to this year. Approved unanimously.
6. Discussion and possible approval of SB 515-funded contract with WestEd. Craig moved. Kathy 2nd. Evaluation and report of findings will be reported at the June Board meeting. Motion carries anonymously.
7. Discussion of 2016-2017 Board recruitment and leadership. Matt stepping down after two year commitment. Tierney will serve as President. Brainstorm potential community leaders and friends of the school that we could ask to serve on the Board.
8. Public Comment and Discussion. (Information Only)
9. Adjournment at 6:34pm. Craig motion. Rick 2nd The next Board of Directors meeting is scheduled for **6:00pm on Monday, May 2nd, 2016.**

Items to be added to the agenda for May: look at procurement policies, revision and amplification. (Craig)

Andi: Scholar policy manual.

