



**Honors Academy of Literature
Board of Directors Mtg Minutes
Monday, December 1, 2014
School Library - 195 Arlington Ave., Reno, NV**

Pursuant to NRS 241.020 § 6.02 (1) Items may be taken out of the order listed on the agenda;
(2) Agenda items may be combined for consideration; and (3) Items may be delayed or removed at any time.

1. Call to order and roll call at 6:03 pm by Matt Smith. Rich Collins, Laurie Lough, Craig Kincaid, Doyle Williams and Matt Smith were present with Rick Perdomo on the phone. J-lynn Van Pelt and Andi Morency were present as ex-officio members. Dianna Minard was a public member present and Julie Harpole was a public member present by telephone.
2. Public Comment and Discussion. None
3. Approval of revised minutes from the November 10, 2014 meeting was moved by Rich Collins and seconded by Craig Kincaid and the vote was unanimous.
4. Laurie Lough gave a brief update on the new role of the Champions Board being for fund raising primarily. All of their Board members are stepping down except for Merilee Alessandro. Laurie will stay until there is a transition to a new President.
5. Committee Reports.
 - Champions - Laurie Lough had a handout summarizing the last fundraiser "Baskets and Bingo" showing a net profit of \$2,831.82
 - Administrator Update - Andi Morency and J-Lynn Van Pelt talked about upcoming events at the school. December 5th will be a Winter Walts (dance on Walt Disney's birthday) followed by a staff party. December 14-18 will be the next event. Teacher observations for this quarter began this week and an Angel tree to help some scholars with needs will be available for families to support this week. The Scholar Showcases will be the week of the 15th, and on December 19th there will be an awards ceremony.
 - Executive Committee Chair - Matt Smith reported that recruitment efforts have begun but no candidates have come forth for the open slots on the Board for licensed teachers.
6. Revision of the Scholar Policy Manual (cell phone / technology use) was discussed, tabled while some suggested language changes were made available to Board members, and then a motion was made by Rich Collins to accept the changes which included two new ideas for policies 13 and 14. Craig Kincaid seconded the motion and the discussion was to add these two new ideas that required all technology to be connected to the school's wi-fi so restricted sites would be blocked, and secondly for students not to share their devices with one another. Dianna Minard (parent who asked for this discussion) agreed that the policy changes would help, and also urged the Board and Administrators to do even more. The motion passed with four "yes" votes and two abstentions from Laurie Lough and Rick Perdomo.
7. Discussion of Administrator job descriptions revealed that the current descriptions lacked several important job duties and a predetermined way to measure those duties. Some examples from the Charter Schools Association were given to the Board to review for the January Board meeting where this could be discussed again.
8. Discussion of school goals for the Progress Toward Goals report was had with numerous revisions suggested. Andi Morency, J-Lynn Van Pelt and Rich Collins will each make the requested modifications to various parts of the document and the revised document will be presented at the next Board meeting for possible action and approval.
9. A brief discussion about possible revision of Bylaws related to ownership of library resources yielded no action.
10. Discussion and possible election of Sharon Arnold (retired teacher) to the Board of Directors tabled because she was not present.
11. Election of Frederick Perdomo as Secretary of the Board replacing Doyle Williams was moved by Doyle Williams and seconded by Laurie Lough. Rick accepted the nomination and the vote was 5-0-1 in favor with Rick abstaining.
12. Requested agenda items for upcoming meetings included the tables items from this meeting and Andi Morency asked that we include an agenda item that a Champions Committee report be given by Julie Harpole until a new Champions President is chosen. Matt Smith and Laurie Lough brought up that spouses of teachers will not be allowed to serve as Board members shortly, so Doyle Williams suggested that Rich Collins consider becoming the Champion's President and Laurie Lough take the Board role of parent representative. Doyle Williams has accepted a job in Syracuse NY and is leaving the Board.
13. Public Comment and Discussion. None
14. Adjournment. 8:23 pm, Rich Collins moved to adjourn and Craig Kincaid seconded. There was no opposition, so the meeting was adjourned.

The next Board of Directors meeting is scheduled for **6:00pm on Monday, January 12, 2015**